



# Withdrawal form

## Section 1. Your details

Please note that we may need to contact you to verify your instruction. It is your responsibility to make sure we are able to do so. Delays may occur if we cannot contact you and we will not be responsible for any costs arising due to such delays.

Name  Daytime phone number  Mobile phone number

email

- Please only send fax instructions to +44 (0) 1624 663 577.
- To avoid duplication, please do not send us this instruction by post if you've already sent it to us by fax.

## Section 2. Your instruction

I/We wish to:  **Make a withdrawal** as indicated below  **Close** my/our account and send funds as indicated below

## Section 3. Account to which the instruction applies

Account name from which the withdrawal is to be made  Account number to be debited

## Section 4. Withdrawal type

BACS (Sterling within UK only, 3-4 days and free of charge)  SWIFT (International transfer in Euro, US dollar or Sterling, with charge)  
 CHAPS (Sterling within the UK only, same day transfer with charge)  Cheque (Sterling, made out to account holder(s) only, free of charge)  
 Transfer to Alliance & Leicester International account number

## Section 5. Withdrawal amount

Currency the payment is to be sent in  
 Sterling  Euro  US dollar Amount to be sent - in figures   
 Amount to be sent - in words

## Section 6. Timing of withdrawal

Immediately; or  On expiry of the notice period for the account.  
 If you have requested an immediate withdrawal and your funds are held in any access account, we will action your request as soon as possible.  
 If you have requested an immediate withdrawal from a notice account, where this option is available, an interest penalty charge will be made in accordance with the Special Conditions of the account. Our General Terms & Conditions, charges and cut-off times apply.

## Section 7. Account to which the withdrawal is to be sent

Account name (this must be in the same name as one of the account holders)  Sort code/Bank Identifier Code (BIC) or SWIFT code   
 Account number/IBAN (mandatory for Euro payments) / ABA code  Bank name   
 Reference  Bank address   
 Country  Post/zip code

## Section 8. Your signature(s)

**1st Account holder**  
 Signature   
 Date

**2nd Account holder**  
 Signature   
 Date

## Section 9. Further information on completing this form

### Charges

- Our charges will apply to this transaction in accordance with our Schedule of Banking Charges.
- Additional charges may be levied by intermediary bank's and agents.
- Incorrect or invalid banking details will give rise to charges and may cause delays in your transaction.
- Any associated charges and the cost of any delays arising will be applied to your account.

### Beneficiary details

**Account name** – Enter the name of the Beneficiary's account in full. Please do not abbreviate to avoid any processing delays at the receiving bank.

**Account number or IBAN or ABA code** – Please complete the Beneficiary's account number or International Bank Account Number (IBAN). You must provide us with the IBAN details for cross border Euro payments.

**Beneficiary reference** – Insert a concise reference that you wish to appear on the Beneficiary's bank statement.

**Bank sortcode/Bank Identifier Code (BIC) or SWIFT** – If you have any details of bank codes relating to the beneficiary bank, please include these as it will aid prompt payment.

**Bank name and address** – Please complete the full bank name and address, including town and country, to aid prompt payment.

### Sending us your instruction

If mailing your instruction, please send to: **Alliance & Leicester International, PO Box 226, 19/21 Prospect Hill, Douglas, Isle of Man, IM99 1RY**

If you have a Telephone Banking Service Authority in place for your account, please fax it to: **+44 (0) 1624 663 577**.  
To avoid duplication, please do not send us a copy of the fax payment instruction by post.

#### Making banking easier

Did you know that you can access your account\* online and instruct transactions view your balance, as well as a range of other online options?

**Register for our Internet Banking Service today at [www.alil.co.im](http://www.alil.co.im)**

\* not yet available for 8 digit account numbers held by former Bradford & Bingley International account holders

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